

# Agenda

www.oxford.gov.uk



## Hackney Carriages and Private Hire Licensing Sub Committee

Date: **Tuesday 17 December 2013**

---

Time: **5.30 pm**

---

Place: **Oxford Town Hall**

---

For any further information please contact:  
**Lois Stock, Democratic Services Officer**  
Telephone: 01865 252275  
Email: [lstock@oxford.gov.uk](mailto:lstock@oxford.gov.uk)

---

# Hackney Carriages and Private Hire Licensing Sub Committee

## Membership

<b>Chair</b>	<b>Councillor Colin Cook</b>	Jericho and Osney;
<b>Vice-Chair</b>	<b>Councillor Gwynneth Royce</b>	St. Margaret's;
	<b>Councillor Mary Clarkson</b>	Marston;

### **HOW TO OBTAIN AGENDA**

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- Downloaded from our website
- Subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- Sent to you in hard copy form upon payment of an annual subscription.

## AGENDA

Pages

### PART ONE PUBLIC BUSINESS

**1 APOLOGIES FOR ABSENCE**

**2 PROCEDURE TO BE FOLLOWED AT THE MEETING**

1 - 26

Procedure, guidance note and guidance on the relevance of convictions adopted by the Council for dealing with cases to be considered by the Sub Committee

**3 DECLARATIONS OF INTEREST**

Councillors serving on the Committee are asked to declare any personal or prejudicial interests that they may have in any of the following agenda items.

**4 MINUTES**

27 - 28

Minutes of the meeting held on 29<sup>th</sup> October 2013.

**5 EXEMPT MATTERS**

If the Sub-Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding or following agenda items it will be necessary for the Sub-Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### PART II EXEMPT BUSINESS

In accordance with paragraph 3 of Part 1 of Schedule 12A of the Act – business affairs of a person other than the Council.

**6 SUITABILITY TO CONTINUE TO DRIVE PRIVATE HIRE VEHICLES**

29 - 36

The Head of Environmental Development has submitted a report.

<b>7</b>	<b>SUITABILITY TO CONTINUE TO DRIVE PRIVATE HIRE VEHICLES</b>	37 - 66
	The Head of Environmental Development has submitted a report.	
<b>8</b>	<b>SUITABILITY TO CONTINUE TO DRIVE PRIVATE HIRE VEHICLES</b>	67 - 74
	The Head of Environmental Development has submitted a report.	
<b>9</b>	<b>MINUTES</b>	75 - 78
	Exempt minutes of the meeting held on 29 <sup>th</sup> October 2013.	

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

<sup>1</sup> Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

